

COUNTY ATTORNEY

<u>AR#</u>	<u>TITLE OF RECORDS</u>	<u>RETENTION SCHEDULE</u>
93-283	Civil Case File	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of county attorney.
93-284	Child Support Enforcement Program Case Files	Retain 3 years after closure, then destroy.

COUNTY PROSECUTING ATTORNEY

<u>AR#</u>	<u>TITLE OF RECORDS</u>	<u>RETENTION SCHEDULE</u>
93-71	Criminal Case Files - Offenses Against the Person - Homicide and Sexual Assault	Retain 20 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-72	Criminal Case Files - Offenses Against the Person Excluding Homicide and Sexual Assault	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-73	Criminal Case Files - Offenses Against Property	Retain 5 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-74	Criminal Case Files - Offenses Against Morals, Decency and Family	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-75	Criminal Case Files - Offenses Against Public Administration	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-76	Criminal Case Files - Offenses Against Public Peace	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-77	Criminal Case Files - Offenses Against Public Policy	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-78	Criminal Case Files - Offenses Relating to Weapons	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.
93-79	Criminal Case Files - Miscellaneous Offenses	Retain 7 years, then evaluate for legal, administrative, and historical value for transfer to State Archives. Destroy remaining records at discretion of prosecuting attorney.